

DRAFT MINUTES

Child Support Schedule Workgroup
Meeting of February 18, 2011
L&I Buildings, Room S118 & 119
Tumwater, WA

Attendees: *David Stillman, Ken Levinson, the Honorable Gary Bashor, Janet Skreen, Kevin Callaghan, Kristopher Amblad, Andrew McDirmid, James Cox, Kristi Dimak, Kathy Lynn, Angela Gerbracht, Timothy Eastman, and the Honorable Ed Pesik, Jr..*

DCS Staff: *Ellen Nolan, George Smylie, Dani Yongue, and Ann Mani.*

Guests: *Mark Mahnkey, Patricia Lessard, Mark Coy, and Ken Forgy.*

- I. Introductions.**
- II. Agenda Reviewed.** The draft agenda was approved.
- III. 1/21/11 Meeting Minutes:** The (revised) meeting minutes for January 21, 2011 meeting were approved.
- IV. Overview of Child Support Schedule/Law:** Kevin Callaghan, Gary Bashor, and Kris Amblad gave their overviews and perspectives on the current child support schedule and laws.
- V. Review of Sample Worksheets:** George Smylie gave a presentation using sample examples and worksheets. His presentation was distributed to members and guests.
- VI. 2011 Review of Support Schedule – Further Analysis:** Ken Forgy provided a supplemental report based on the requests of members at the prior meeting to further analyze the data in the 2011 Review of the Support Schedule. His presentation was distributed to members and guests. Ken was asked to provide another supplemental report at the March meeting, to include further analysis of the data available on residential credit.
- VII. DCS 101 and Administrative Process:** David Stillman gave a basic overview of the Division of Child Support program and caseload. The presentation was distributed to members and guests. Ellen Nolan gave an overview of how DCS establishes administrative orders, and some of the differences between court orders and administrative orders. Ed Pesik gave an overview of the role of the Office of Administrative Hearings, the job of an Administrative Law Judge (ALJ) in a child support proceeding, and information about how administrative hearings are conducted.
- VIII. Discussion of Expectations of Subcommittees:** David Stillman reviewed the list of subcommittee assignments with members. David set forth his expectations that each subcommittee would meet at least twice a month between the in-person meetings. He asked that subcommittee members identify a leader of each subcommittee and a note taker. Subcommittees are expected to begin reporting out at the in-person meetings, beginning with the April meeting. DCS will provide a staff member to help facilitate the subcommittee meetings, and the DCS staff will be in touch with members to begin scheduling the subcommittee meetings. The subcommittee meeting information will be shared, so that members may participate in more than one subcommittee, if they wish. Subcommittee telephone conferences will be open to the

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public. Members were asked to review the materials that are available in their notebooks and on the Child Support Schedule Workgroup website with regard to the subcommittee topics. It was pointed out that the website contains extensive information and research from past workgroups on these topics.

- IX. Other Priorities:** David referenced the list of fourteen issues in the 2007 workgroup report and asked members to consider these for discussion at the next meeting, as part of the prioritization discussion. The 2007 workgroup report is available on the Child Support Schedule website, and members were encouraged to review the report.
- X. Adjournment:** The meeting was adjourned.